

Lab Instructions Office 365 secure score

1. From Microsoft 365 Admin center left menu select **Security**
2. Select **Microsoft Secure Score** from the right pane
3. You are now on the overview tab. Keep scrolling down the page to view the various reports
4. Select the **Improvement action** tab.
5. Scroll down to view the actions. Place special attention to the column headings.
6. After viewing some of the actions scroll up then click on **Non compliant** for the first improvement action MFA
7. Scroll down to look at
 - **Description**
 - **Category**
 - **Protects against**
 - **Next Steps**
 - **How will it affect my users**
 - **Notes**
8. Click on **Save**
9. Start scrolling down again until you see

<input type="radio"/>	Do not allow users to grant consen...	35	0/10	Identity	Moderate	Low
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10. Click on **Not compl** to the end of that action.
11. Scroll down to view the sections for that Improvement action as you did for the first action.
12. When you are done viewing the details click on **Save**.
13. Click on **Not compl** under do not expire passwords row

14. Scroll down to view all the details of of the action

Do not allow users to grant consent to unmanaged applications

15. After scrolling down and viewing details when you get to notes start scrollin to the right to view more details

16. After scrolling to the right click on **Save**

17. Click on **uncompleted** on the  row

18. Scroll down once then scroll across to read the entire description.

19. When you are finished click on **Save**.

20. Select the History tab at the top of the screen

21. **Scroll down 4 times to view the line graph info.** Pay attention to columns headings below the line graph

The End